GUIDELINES :

LAP Access	You have access to INF with you Camipro card. You are requested to deposit CHF 20.- to obtain a <u>LAP key</u>. Please ask the secretary.
Planning	Please update your planning regularly and discuss it with your supervisor.
Coding	If you have to write code in C, VHDL, or any other language, it's compulsory to follow the coding guides available at this address: (document to download: Good coding)

Report	**Format**
	- Use A4 size and leave sufficient margins.
	- Spell check the document.
	- Follow scientific journal style for the references.(see bibliographic references below)
	- Sign and date the conclusion.
	- Write preferably in English (French is also accepted)
	- Use the binding LAP machine to bind your report. Any other kind of binders are not accepted
	
	Report's content
	
	• **Cover page**
	   - Include project title (if any change, final title has to be discussed before the end of project with your supervisor).
	   - Include professor's, supervisor's and student's name.
	
	• **Abstract**
	  Use the model (to download: Abstract model)
	  The abstact has to be sent in .doc and .pdf format to your supervisor 2 days before your final presentation.
	
	• **Table of contents**
	
	• **Report body**
	
	  It clearly and didactically presents the project. If your project is based on a previous one, objectives and results are reminded precisely.
	
	  The report has to be based on block schema Hcs, functional diagrams, algorithmic and software module descriptions and has to refer to the appendices for any implementation details.
	
	• **Conclusion**
	
	  Good synthesis and critical analysis of the original achievements.
	
	• **Use Bibliographic references**:
	  1. I.M. Author. Some related article I wrote. *Some Fine Journal*, 99 :1-100,1999.
	  2. A.N. Expert. *A Book He Wrote*. His Publisher, 1999.
	
	Include detailed schematic, timing diagrams, VHDL and software listings on 2 columns. Discuss other appendices with your supervisor. All the sources, documentation, report, pictures, etc. have to be given on CD-ROM attached to your report.

Presentation	The presentation is an extremely important part of your project. The guideline (To download: Presentation guidelines) give more hints on how to make a good presentation.
	For good results :
	   ➢ Follow guidelines on the LAP web.
	   ➢ Rehearse many times before the final presentation.
	   ➢ Correct timing is imperative
	
	MANDATORY PARTICIPATION TO THE PRESENTATIONS'SESSION :
	Your presence is required during the whole intermediary and final presentations' sessions (and not only yours !!), in case of unavailability, please inform Paolo Ienne as soon as the date of the presentations is communicated.

End of project	Before leaving the LAP, please clean up your desk, unmount Logidule circuits and put all components and equipment to their places, reorder directories on hard-disks following your supervisor's instructions, put back LAP library books, projects and documents. Give the LAP key back (you'll get your deposit back!)
Awards	The awards list is available on the SAC website.